

Southwark Teacher Pension Newsletter

Welcome to this edition of the Southwark Teacher Pension Newsletter.

In this newsletter, you will find information relating to:

- Joining MLS
- My Pension Portal
- Renamed Forms on TPS
- Payroll Provider Survey
- Temporary Delay to Some Pension Transfer and Divorce Calculations
- Training?
- Scheme Administration Change
- Key dates for your diary
- Checklist for New Starters and Leavers

Joining MLS (My Learning Source)

Pension Services run a number of training courses weekly, on topics such as:

- Pension Introduction
- Planning for Financial Wellbeing
- Pre Retirement

And many more!

These are free and accessible to any member of the Southwark LGPS Scheme.

All the member needs to do is sign up for an MLS account via the link below and book onto the course –

www.mylearningsource.co.uk

My Pension Portal

For members of the LGPS scheme My Pension Portal is an online tool for individuals to see what records are held for them, run estimates, make changes and view their Annual Benefit Statements (ABS).

It is recommended that every staff member creates an account to view this. This can be done by using the link below –

[Southwark Pensions MSS - Login](#)

If you are having any difficulties with this, or cannot access this then please email lbspensionsdata@southwark.gov.uk

Renamed Forms on TPS

Contact Us

By Email: teacherspensions@southwark.gov.uk

By Post: Teacher Pensions at Southwark Council, 160 Tooley Street, Children & Adults Services, Children & Families, PO BOX 64529, London, SE1P 5LX

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TPS have renamed the Contributions Monthly Breakdown forms in the Employer Portal to make it easier to choose the right one.

- Current Contributions Monthly Breakdown form – use this for member contributions from April 2025 onwards, including all contributions for 2026.
- Historic Contributions Monthly Breakdown form – use this for contributions that relate to the old contribution tiers used before April 2025.

If you're using the Current Contributions Monthly Breakdown form and can't see 2026 in the year drop-down menu, please get in touch with us and we'll help you resolve this, or alternatively contact TPS.

Payroll Providers Survey Reminder

Have you recently changed Payroll Provider?

If so, please fill in the below form to let the TP team know how things are going.

<https://forms.office.com/e/zRiZLRdQnx>

Temporary Delay to Some Pension Transfer and Divorce Calculations

Following a review of the discount rate used across public service pension schemes, the factors used to calculate some pension transfers and pension sharing on divorce are being updated.

What does this mean?

Transfers between public service pension schemes (known as Club transfers) are not affected and will continue as normal.

However, until the new calculation factors are available, we're unable to process certain requests, including:

- Estimates for transfers into the Scheme from non-public service pension schemes.
- Final transfer-in calculations and service credit values.
- Guaranteed transfer values for transfers out of the Scheme.
- Cash Equivalent Value (CEV) estimates for pension sharing on divorce.
- Pension sharing orders where the divorce became effective on or after 19 May 2026.

Any requests received during this period will be processed once the new factors are available.

If you've already received a guaranteed transfer value and choose to proceed within the three-month guarantee period, your transfer will still be honoured.

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We'll provide further updates as soon as more information becomes available.

Training

Do you have any teachers nearing retirement? Let them know to join the Southwark Teachers' Pension Team for our informative training sessions, all held virtually! Get expert guidance on pension options, understanding the benefits, and prepare confidently for the next chapter. Don't miss this opportunity to secure your financial future—sign up today!

Date	Time
23/04/2026	10am-11.30am

[TP Planning Retirement Registration Form](#)

Scheme Administration Change

The transfer of Teachers' Pensions administration services from Capita to Tata Consultancy Services (TCS) will now take place in late 2026.

The Department for Education has agreed that more time is needed to ensure a smooth transition and minimise disruption for members and employers.

There will be no change to any pension benefits or entitlements as a result of this change.

We'll continue to keep you updated and will provide more information about what the transition means for members and employers as the new administration service goes live.

Contact Details

Here is a list of email addresses and contact numbers for both the TPS and LGPS Pension Scheme –

TPS –

Email: teacherspensions@southwark.gov.uk

Tel: 0207 525 3435

Postal Address: Teacher Pensions at Southwark Council, Children & Adult Services, Children & Families, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX

LGPS -

For General and Admin Queries –

Email : lbspensions@southwark.gov.uk

Tel : 020 7525 4924

Contact Us

By Email: teacherspensions@southwark.gov.uk

By Post: Teacher Pensions at Southwark Council, 160 Tooley Street, Children & Adults Services, Children & Families, PO BOX 64529, London, SE1P 5LX

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For Data and Technical Queries –
Email: lbspensionsdata@southwark.gov.uk
Tel: 020 7525 4924

Postal Address: Southwark Pension Fund, PO Box 7606, WS10 1EJ

Website: www.southwarkpensions.co.uk

Key dates for you Diary –

<u>MCR Submission Date</u>	<u>BACs Payment Date</u>
29/06/2026	01/07/2026
29/07/2026	03/08/2026
28/08/2026	01/09/2026

Have you checked these details before submission on Starters and Leavers...

- Names -
 - Inputted
 - Correct
- National Insurance (NI) Number
 - Inputted
 - Correct
- Date of Birth
 - Inputted
 - Correct
- Teacher Pension (TP) Reference Number
 - Inputted
 - Correct
- Salary Band
 - Inputted
 - Correct

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