

SOUTHWARK SCHOOLS HUMAN RESOURCES: GUIDANCE

Teacher / Headteacher resignation dates

	Teacher	Headteacher
Resignation by	31 st October	30 th September
Last day of employment	31 st December	31 st December
Resignation by	28 th February	31 st January
Last day of employment	Easter – which varies each year	Easter – which varies each year
Resignation by	31 st May	30 th April
Last day of employment	31 st August	31 st August

Reference: **Conditions of Service for School Teachers in England and Wales (revised edition August 2000) – known as the “Burgundy Book”**