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| **[INSERT NAME OF SCHOOL] PREVENT RISK-ASSESSMENT PLAN** | |
| **Assessor** | [INSERT YOUR NAME] |
| **Assessment completion date** | [INSERT DATE] |
| **To be reviewed again on** | [INSERT DATE] |



*\*If you have any questions about the completion of this form, please contact the Prevent Team at Southwark Council (see contact details below).*

|  |  |  |
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| **[INSERT NAME OF SCHOOL] Prevent Point of Contact** | | |
| [NAME] | [POSITION] | [CONTACT DETAILS] |

|  |  |
| --- | --- |
| **Prevent Team – Southwark Council** | |
| **Southwark Prevent Team** | [prevent@southwark.gov.uk](mailto:prevent@southwark.gov.uk) |
| **Prevent Education Officer**  Katharine Andrews | [katharine.andrews@southwark.gov.uk](mailto:katharine.andrews@southwark.gov.uk) |
| Tel – tbc. |

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| **Useful websites** | |
| Southwark Schools – Prevent | <http://schools.southwark.gov.uk/safeguarding>/prevent |
| Prevent Strategy | <https://www.gov.uk/government/publications/prevent-strategy-2011> |
| Prevent Duty Guidance for Schools and Childcare Providers | <https://www.gov.uk/government/publications/protecting-children-from-radicalisation-the-prevent-duty> |
| Southwark Schools – PSHE and Healthy Schools | <http://schools.southwark.gov.uk/pshe-healthy-schools> |
| Department for Education – Educate Against Hate | <https://educateagainsthate.com/> |

**NOTE:** Please complete all columns with sufficient text and information. The ‘Risk Y/N’ and ‘RAG’ column should be the only ones with limited to no text.

|  |  |  |  |  |  |  |  |
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| **LEADERSHIP** | | | | | | | |
| **Item** | | | **Risk**  **Y/N** | **Action** | **Who Leads?** | **Timeframe** | **RAG** |
| Do the following people have a good understanding of their own and the school’s responsibilities in relation to the "Prevent Duty": | | * + the Governing Body? |  |  |  |  |  |
| * + Senior Leadership Team (SLT)? |  |  |  |  |  |
| Does the school have an identified single point of contact (SPOC) in relation to Prevent that is known to all staff? | | |  |  |  |  |  |
| Is there active engagement from the school's Governors and leadership on this area of safeguarding, and have they received appropriate Prevent training? | | |  |  |  |  |  |
| **SCHOOL POLICIES & THE REFERRAL PROCESS** | | | | | | | |
| **Item** | | | **Risk**  **Y/N** | **Action** | **Who Leads?** | **Timeframe** | **RAG** |
| Is protection against the risk of radicalisation and extremism explicitly included within Safeguarding and other relevant policies? | | |  |  |  |  |  |
| Do safeguarding and welfare staff receive relevant ongoing information so that they have a more in-depth understanding of how to identify and safeguard a potentially vulnerable child or staff member from radicalisation? | | |  |  |  |  |  |
| Are all school staff and the leadership team aware of internal safeguarding procedures relating to concerns around extremism and radicalisation? | | |  |  |  |  |  |
| Are all relevant school staff aware of how the Multi Agency Safeguarding Hub (MASH) in Southwark works and how to refer to Prevent through it? | | |  |  |  |  |  |
| Does the senior leadership team know when and how to make a referral to Prevent in Southwark and who to contact? | | |  |  |  |  |  |
| **EXTERNAL PARTNERSHIPS** | | | | | | | |
| **Item** | | | **Risk**  **Y/N** | **Action** | **Who Leads?** | **Timeframe** | **RAG** |
| Does the senior leadership team have an existing relationship with the Local Authority’s Prevent Team through engagement with at least one of: the Prevent Coordinator and/or Prevent Education Officer? | | |  |  |  |  |  |
| Does your school have an existing relationship with their Safer Schools Police Officer (where applicable)? | | |  |  |  |  |  |
| Are there appropriate information-sharing protocols in place to facilitate the timely sharing of relevant information (which could include personal and safeguarding information about an individual) with Prevent partners when this is required? | | |  |  |  |  |  |
| **STAFF TRAINING AND DEVELOPMENT** | | | | | | | |
| **Item** | | | **Risk**  **Y/N** | **Action** | **Who Leads?** | **Timeframe** | **RAG** |
| Have all staff received free in-school Prevent training by Southwark’s Prevent Education Officer as well as additional training and support so that they: | * are aware of the Prevent duty and their responsibilities? | |  |  |  |  |  |
| * are able to exemplify British Values in their leadership, teaching and through general behaviours at the school? | |  |  |  |  |  |
| * are able to recognise factors that can make you vulnerable to extremism and be aware of what action to take in response? | |  |  |  |  |  |
| * are able to identify and challenge extremist ideas and narratives which are used by extremist and terrorist groups? | |  |  |  |  |  |
| * are aware of the local referral process for Prevent, and what support is available for those referred? | |  |  |  |  |  |
| **BUILDING RESILIENCE AMONG STUDENTS** | | | | | | | |
| **Item** | | | **Risk**  **Y/N** | **Action** | **Who Leads?** | **Timeframe** | **RAG** |
| Are students made aware of the issue of extremism and what factors can make someone vulnerable to grooming and recruitment by extremist groups in an age-appropriate manner? | | |  |  |  |  |  |
| Are British Values and critical-thinking skills actively promoted through the curriculum and the wider school ethos? | | |  |  |  |  |  |
| Are students given opportunities to discuss current affairs in an appropriate manner? | | |  |  |  |  |  |
| **ONLINE SAFETY** | | | | | | | |
| **Item** | | | **Risk**  **Y/N** | **Action** | **Who Leads?** | **Timeframe** | **RAG** |
| Does the school have a policy relating to the use of IT (e.g. school devices, WIFI) that contains specific reference to the Prevent Duty and its requirements? | | |  |  |  |  |  |
| Does the school employ an effective filtering/firewall system that prohibits staff/students/visitors from accessing extremist websites and material? | | |  |  |  |  |  |
| Does this filtering capability also include the school’s WIFI and devices (e.g. tablet security settings, WIFI security settings)? | | |  |  |  |  |  |
| Does this filtering capability also allow those users attempting to access extremist websites and material to be identified? | | |  |  |  |  |  |
| Do you provide online safety training and/or support material to staff, students and parents? | | |  |  |  |  |  |
| **SPEAKERS AND EVENTS** | | | | | | | |
| **Item** | | | **Risk**  **Y/N** | **Action** | **Who Leads?** | **Timeframe** | **RAG** |
| Is there an effective policy and process for accepting/inviting guest speakers and monitoring them while on they are on the school’s premises? | | |  |  |  |  |  |
| Is there a policy and process for managing in-house events and the hiring of school premises (e.g. due diligence on organisations/individuals using premises, managing access to staff and children)? | | |  |  |  |  |  |
| Are off-site events assessed for risk under the framework of the Prevent duty (e.g. due-diligence around organisations and/or individuals who will interact with staff and children)? | | |  |  |  |  |  |
| Is there a policy or process of due diligence in place covering the distribution (including electronic) of leaflets or other publicising material by the school or external individuals/organisations? | | |  |  |  |  |  |
| **PARENTAL AND WIDER COMMUNITY ENGAGEMENT** | | | | | | | |
| **Item** | | | **Risk**  **Y/N** | **Action** | **Who Leads?** | **Timeframe** | **RAG** |
| Are parents aware of the school’s statutory Prevent duty, with its focus on safeguarding children from radicalisation into extremism? | | |  |  |  |  |  |